🔧 TOOL 1: INTEGRATED FIRE MANAGEMENT ROLES

The table below provides an overview of the functions and the respective roles and responsibilities of each stakeholder. Roles include project driver, support and informant. In the event that a stakeholder does not have the capacity (human or financial) to execute their role this can be delegated to another stakeholder.

Role	FPA	FMU	Land-owner	District & local Fire Services	WOF	Disaster Manage-ment	DAFF	Government Departments
Risk mapping								
Mapping of members	Driver	Support	Informant	-	-	-	-	-
Collection of other landowner information	Support	Driver	Informant	-	-	-	-	-
Translation of information on QGIS (FOSS)	Driver	-	-	-	-	-	-	-
Add layers to GIS with veld type, veld age, burn history, DM risk assessment, human and social, economic, ecological, etc.	Driver	-	-	Support	Support	Support	-	-
Standardise risk ratings	Support	-	-	-	Support	Support	Driver	-
Apply rating to data – expert or participatory	Driver	Support	Informant	Support	-	Support	-	-
Stakeholder organisation and communication								
Identification of relevant stakeholders	Driver 1	Informant	Informant	Support		Support	Support	Support
Mobilisation of private landowners into FPA	Driver 2	Driver 1	Support	Support	-	-	Support	Support
Mobilisation of state landowners into FPA	Driver	-	-	Support	Support	Support	Support	Support
Mobilisation of parastatals and servitude holders	Driver	-	-	Support	Support	Support	Support	Support
Mobilising local municipalities	Driver	-	-	Support	Support	Support	Support	Support
Guidelines for prioritising stakeholders – willingness, risk rating	Driver	Support	-	—	Support	-	-	-
Fire awareness information dissemination	Driver	Support	-	Support	Support	-	-	-
Database of service providers to support members	Driver	Informant	Informant	Support	-	Informant	-	-
Fire management planning – protection, prevention and suppression								
Strategic: high level linked to risk mapping – annual review	Driver	Informant	-	Support	-	Informant	Support	-
Set minimum standards for fire prevention and readiness for members	Driver	Informant	Informant	Support	Support	Support	Support	Support
Risk reduction plan: fire belts – strategic and tactical, fuel load reduction – alien clearing, resource mobilisation	Support	Driver 2	Driver 1	Support	Support	Support	Support	Support
Controlled burns	Support	Support	Driver	Support	Support	-	-	-

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Tactical: Local planning – FMU and landowner	Support	Driver 2	Driver 1	Support	Support	Support	-	-
Communication of fire danger rating	Driver	-	-	Support	Support	Support	-	-
Agree mechanisms for coordination of actions with adjoining FPAs	Driver	-	-	Support	Support	Support	-	-
Fire fighting resource identification and deployment plan	Informant	-	Support	Driver	Support	Driver if disaster	-	-
Pre fire season planning and post fire season debrief	Driver 1	Support	Support	Support	Support	Driver 2	-	-
Communication plan: awareness and operational	Driver	Support	-	Support	Support	Support	Support	Support
Detection and suppression								
Detection systems: landowner, AFIS, other	Driver 1	-	Support	Support	Driver 2	Support/Driver	-	-
Reporting of fires: emergency number, system	Driver 2	-	-	Driver 1	-	Driver 1 (emergencies)		
Suppression plan	Support	Support	Driver 1	Driver 2	Support	Driver 3 (emergencies)	-	-
SOP and incident control: provincial standard to be applied for typing of incidents and resources	-	-	-	Driver 1	Support	Driver 1 (emergencies)	-	-
Handling of emergencies	-	-	-	Support	-	Driver	-	-
Training	Driver	-	-	Support	Support	-	-	-
Post incident debriefing and record-keeping / statistics	Driver 2	Informant	Informant	Driver 1	Support	Driver 1 (emergencies)	-	-
Rehabilitation								
Land rehabilitation	-	-	Driver	-	-	-	-	Support
Mobilisation of resources	Support	-	Driver	-	Support	-	-	Support
Reporting	Driver	Support	Informant	-	-	-	-	Support
Record-keeping and Monitoring & Evaluation								
Database: title deed	Driver	Informant	Informant	Support	-	-	-	-
Live membership database	Driver	Informant	Informant	Support	-	-	-	-
Fire statistics collation	Driver	Informant	Informant	Support	Support	Support	-	-
Contact directory	Driver	Informant	Informant	Support	Support	Support	-	-